

# Historic Preservation Board

## Meeting Minutes

February 25, 2026

### Committee Members Present

- Connie Miller
- David Nation, Council Representative
- Linda Murray

### Guests Present

- None
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### Call to Order

The meeting was called to order at 5:30 PM.

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### Approval of Previous Minutes

There were no previous minutes to approve.

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### Order of Business

#### Review of Historic Preservation Guidebook

The Board conducted a page by page review of the Historic Preservation Guidebook packet. Members suggested revisions where necessary and identified sections requiring updates, including photographs that need to be replaced.

The Board agreed that a Quick Start Guide should be added to the front of the document to better direct residents who are planning exterior changes and may require a permit.

During review, a question arose regarding the Village preservation ordinance and the designated Board of Appeals in the event of disagreement with a Historic Preservation Board decision. The Board will consult with the Chief to clarify this matter.

Mrs. Miller will follow up with Jamie to determine whether an online editable version of the guidebook is available.

The Board completed a full review of the guidebook and finalized rough draft edits.

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### **Next Meeting**

The next meeting is scheduled for April 22, 2026 at 5:30 PM.

The Quick Start Guide will be developed at the April meeting.

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### **Adjournment**

The meeting was adjourned at 7:43 PM.